

PROGRAM REVIEW REPORT

Name of Program: Distance Education

Division/Operational Area: N.A.

Contact Person: Sarah Phinney

Submission Date: 5/10/06

[Note: The information in this area will repeat on all pages.]

Porterville College Mission Statement:

Students are our focus at Porterville College. We are committed to providing an excellent educational experience to our diverse community in an environment that fosters student learning and success. In promoting a student-centered learning environment, we commit ourselves to innovation, respect, collaboration, collegiality and participatory governance.

Program Mission Statement:

The Distance Education Department supports the mission of the college by providing technical and pedagogical assistance to faculty and staff involved in distance courses and by supporting the students who are taking or interested in taking distance courses.

Analysis of Current Performance:

Online Fall 2004 Enrollment: 189
Online Spring 2005 Enrollment: 232
Online Fall 2005 Enrollment: 218
Online Retention 03-04: 77%
Online Success 03-04: 53%
Online Retention 04-05: 82%
Online Success 04-05: 58%
Number of online courses 03-04: 24
Number of online courses 04-05: 16

Program Strengths and Areas for Improvement:

The Distance Education Department has made some substantial progress over the past few years, by acquiring a full-time employee to assist with transitioning courses to distance delivery and by increasing the retention and success rates of students by a significant amount. Over the next few years the Distance Education Department will focus on improving student services at a distance and will work towards increasing the awareness of distance education among the campus and community populations.

PROGRAM REVIEW REPORT

Name of Program: Distance Education
 Division/Operational Area: N.A.
 Contact Person: Sarah Phinney

Submission Date: 5/10/06

[Note: The information in this area will repeat on all pages.]

Goals

| Goal(s) | Timetable for Completion | Needed resources | Obstacles to completion (if any) |
|--|--------------------------|-----------------------------|----------------------------------|
| 1. Hire a full-time employee to assist with Distance Education projects. | Fall 2002 | Funding and prioritization. | |

Progress on Goal:

Completed (Date: July, 2005)

Comments: We hired an Educational Media Design Specialist, Sarah Phinney, who began work in July 2005. We do not anticipate needing to hire anymore full-time staff or faculty for at least 5 years.

| Goal(s) | Timetable for Completion | Needed resources | Obstacles to completion (if any) |
|---|--------------------------|------------------|----------------------------------|
| 2. Increase online course offerings by 4 courses. | Spring 2007 | Faculty | Faculty time |
| 3. Increase retention rate by 1%. | August 2007 | | |

Progress on Goal:

Completed (Date)

Revised (Date)

Comments:

PROGRAM REVIEW REPORT

Name of Program: Distance Education

Division/Operational Area: N.A.

Contact Person: Sarah Phinney

Submission Date: 5/10/06

[Note: The information in this area will repeat on all pages.]

| |
|--|
| |
|--|

PROGRAM REVIEW REPORT

Name of Program: Distance Education
 Division/Operational Area: N.A.
 Contact Person: Sarah Phinney

Submission Date: 5/10/06

[Note: The information in this area will repeat on all pages.]

STAFFING REQUEST

| | | | | |
|---|-------------------|---|-------------------------------------|-----------------------|
| Staff Resources: | | | | |
| <u>Current Staffing Levels</u> | | | | |
| <u>Full-time Staff (FTE)</u> | | | <u>Part-time Staff (FTE)</u> | |
| Faculty | 0 | Faculty | 0 | |
| Temporary | 0 | Temporary | 0 | |
| Classified | 1 | Classified | 0 | |
| Management | 0 | Management | 0 | |
| <u>Request for New/Replacement Staff</u> None: Staffing is adequate at this time. | | | | |
| | Title of Position | Classification (Faculty, Classified, or Management) | Full or Part Time | New or Replacement |
| Position 1 | | | | |
| Position 2 | | | | |
| Position 3 | | | | |
| Justification: | | | | |

PROGRAM REVIEW REPORT

Name of Program: Distance Education
Division/Operational Area: N.A.
Contact Person: Sarah Phinney

Submission Date: 5/10/06

[Note: The information in this area will repeat on all pages.]

BUDGET REQUEST

The Title V Grant currently covers the budget, but the college will assume those costs when the grant ends in October 2008.

| | Current Budget | Amount of Increase | Revised Total |
|----------------|----------------|--------------------|---------------|
| 2000 (Student) | | | |
| 4000 | | | |
| 5000 | | | |
| Other | | | |

Justification:
(Include justification for each amount of increase requested.)